

# Fun and Sun Water Sports Club

# Expense Reimbursement Form

Fun and Sun Water Sports Club  
1111 W. El Camino Real, Suite# 109-151  
Sunnyvale, CA 94087-1057

Scan in **all** receipts and **email** them along with this form to [treasurer@fun-and-sun.org](mailto:treasurer@fun-and-sun.org) or mail a copy to the club address.

Event Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Event Name or Purpose: \_\_\_\_\_

Name of Requester: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (please print clearly):

Street Address or PO Box: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Use my PayPal account: \_\_\_\_\_

Mail me a check

## Boat Owner Expenses:

Name of Guest (if applicable): \_\_\_\_\_

Launch Fees \$ \_\_\_\_\_.

Camping Fees \$ \_\_\_\_\_.

Boat Ice (limit 1 bag each day) \$ \_\_\_\_\_.

Boat Gas Total \$ \_\_\_\_\_.

# Gallons \$ per Gallon Location Purchased

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Other: \_\_\_\_\_ \$ \_\_\_\_\_.

Other: \_\_\_\_\_ \$ \_\_\_\_\_.

## Duty Roster Expenses:

Soda/Water \_\_\_\_\_ (# of Cases) \$ \_\_\_\_\_.

Beer/Wine \_\_\_\_\_ (# of Cases or Wine Bottles) \$ \_\_\_\_\_.

Ice \_\_\_\_\_ (# of Bags) \$ \_\_\_\_\_.

Other: \_\_\_\_\_ \$ \_\_\_\_\_.

Other: \_\_\_\_\_ \$ \_\_\_\_\_.

## Other Expenses (please explain):

\_\_\_\_\_ \$ \_\_\_\_\_.

\_\_\_\_\_ \$ \_\_\_\_\_.

TOTAL EXPENSES \$ \_\_\_\_\_.

## For Treasurer Use Only

Deduction for Dinner/Special Event Fee (if applicable): \$ \_\_\_\_\_.

Deduction for Guest/CAD Fee (if applicable): \$ \_\_\_\_\_.

Other: \_\_\_\_\_ \$ \_\_\_\_\_.

PayPal or Check # \_\_\_\_\_ Date Issued: \_\_\_\_\_ Total Reimbursement Paid: \$ \_\_\_\_\_.